

INTERNATIONAL EDUCATION EVALUATIONS, INC.

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Phone (704) 545-2485 Fax (704) 545-2484
www.foreigntranscripts.com

IEE use only

APPLICATION FOR EVALUATION OF FOREIGN EDUCATIONAL CREDENTIALS

PLEASE PRINT OR TYPE ALL INFORMATION

Person whose education credentials are to be evaluated

1. **Name** _____ **Date of Birth** ____/____/____
(Last) (First) (Middle) (Maiden)

2. **Mail evaluation to** _____
Name Number and Street

City State/Providence Zip Code E Mail Address

3. **Telephone Number**(____) _____ **Fax Number**(____) _____ **Male**

4. **Country of Birth** _____ **Country of Citizenship** _____ **Female**

5. Has this person submitted credentials to IEE, Inc. before? **Y/N** If yes, **date** ____/____/____ **Ref. #** ____ - ____

6. Purpose of this evaluation: (circle all that apply) *Education / Employment / Certification / Immigration / Other*

7. Explain any special needs: _____

8. Please list **ALL** educational institutions that you have attended, including high school or equivalent.
Writing "See attached" will delay your evaluation.

Name of Institution	Country	Dates of Attendance From	To	Diploma/Certificate	Year of Graduation

9. Please explain any lapses in education: _____

10. If you wish this report to be sent to a third party, please indicate name and address. Extra copies are \$10.00 each with **ORIGINAL** request.

11. FEE PER APPLICATION (check appropriate circles)

See page 2 for detailed explanation of services

BASIC SERVICES

- Document Report - \$80.00
- Course Report - \$135.00
- Extra Copy - \$10.00 (with original report)
- E-mail scanned copy \$20.00 (with original report)
- Re-evaluation - same as original

ADDITIONAL SERVICE (see page 2 for details)

- Same Day Service (in by 11am) - additional \$200.00
- Special Service (1-2 days) - additional \$100.00
- Rush Service (5 work days) add \$50.00
- Facsimile \$5.00

12. DELIVERY OPTIONS - U.S.A. (Required; Choose one for each delivery address)

- Standard Delivery \$3.00
- USPS Priority \$10 (2-3 days)
- USPS Overnight \$30

13. PAYMENT OPTIONS

Charge my: (Check one) VISA Discover Am. Ex. MasterCard

Credit Card Number _____ Exp. Date ____/____ Card Security # _____

Signature of Cardholder (required) _____ Billing Zip Code _____

Pay by Money Order (payable to IEE, Inc. and attach money order to application)
(NO PERSONAL CHECKS!)

Total Included \$ _____

14. Certification

I certify that I have read the instructions and that I agree to the conditions and terms therein stated; that all of the information provided is accurate to the best of my knowledge; that International Education Evaluation's report is advisory and is not binding on any agency or institution that may use it. I release International Education Evaluations for any damages resulting from the use of this evaluation report. I understand that IEE, Inc. evaluations may not be accepted by all academic or certification institutions.

(Signature) _____ **(Name printed)** _____